

## GENERAL REGULATIONS FOR SUBMITTING FILMS IN COMPETITION

### 1. PRESENTATION

**MONSTRA | Lisbon Animation Festival** (hereinafter, MONSTRA) is organized by **Taumotrópio Lda.**, with the support of **ICA | Institut for Cinema and Audiovisual**, **CML | Câmara Municipal de Lisboa** (Lisbon City Hall), **MEDIA | Creative Europe** program, **EGEAC | Empresa de Gestão de Equipamentos e Animação Cultural, E.M.**, **Cinema São Jorge** e **AMC | Meridional Cultural Association**. The festival will be held in Lisbon between March 10<sup>th</sup> and 21<sup>st</sup> 2021.

MONSTRA is an event where animated film meets other media and arts, aiming to present, disseminate, experiment and discuss ideas, crossing over new artistic approaches and forms, on which animated film is the narrative and aesthetic expression. The Festival's main goal is to present and promote the best animated films made all over the World.

### 2. QUALIFICATION FOR ENTRY

#### a) Categories

Films are admitted for competition in the following categories:

- Feature Films
- Short Films
- Student Short Films
- Super Short Films
- Short Films for Children and Youth (Monstrinha)

Films previously submitted to this festival will not be considered eligible.

Series entries must be submitted to Short Films Competition with a minimum of 3 (three) episodes.

The applicant should not charge screening fees to the festival, regarding the screening of films in competition.

#### b) Animation

It is eligible any film created frame by frame, in any technique (analogical, digital or mixed). Animated sequences must correspond to a minimum of 60% of the total duration of the film.

#### c) Length

Feature Films should be longer than 45 minutes.

Short Films should **not** be longer than 44 minutes.

Student Short Films should **not** be longer than 30 minutes.

Short Films for Children and Youth (Monstrinha) should **not** be longer than 30 minutes.

Super Short Films should **not** be longer than 2 minutes, not including the final credits.

d) Date of production

Feature Films should be finished after January 1<sup>st</sup> 2019.

The films on all the remaining categories should be finished after September 1<sup>st</sup> 2019.

Applicants whose films are not finished by the deadline for submission, but that foresee the work to be finished by December 31<sup>st</sup> 2020, can submit the film by sending a preview screener **and** contact the organization so both parties can reach an agreement to validate the submission. The organization can accept or decline the submission, depending on the state of conclusion of work.

e) Language

Films with dialogue, commentaries or written text in a language other than English must have English subtitles included and its dialogue list in English or Portuguese must be sent as well.

### 3. TECHNICAL REQUIREMENTS

a) Submission

For selection purposes, it is recommended to upload the film in a video streaming platform with password protection (via Filmfreeway preferably, but also via Vimeo, YouTube, among others).

b) Selection

For the official screening, film copies must be sent in one of the following formats:

- DCP
- Digital file – ProRes 4444 or 422, DNxHD, H264 or H265
- Blu-ray

Screening formats will be announced to each applicant in the selection notification.

### 4. REGISTRATION

a) Deadlines

The film submission is free and must be made online at [www.monstrafestival.com/submissions](http://www.monstrafestival.com/submissions). Submissions for the International Short Films for Children and Youth (Monstrinha) category are running until October 4<sup>th</sup> 2020. Submissions for the remaining International Competition categories are running until 11.59 pm (GMT Lisbon) November 1<sup>st</sup> 2020. After this date, submissions for the National Competition keep running until January 10<sup>th</sup> 2021.

b) Category

Submitted films must fill all the requirements detailed on section 2.

If a short film produced in a school context is submitted to the Short Film Competition, it will **only** be considered for the Student Short Film Competition.

If a short film with a running time inferior to 2 minutes is submitted to any category, it will **only** be considered to the Super Short Film Competition.

Short films with aesthetics, approaches and subjects appropriate for young audiences will **also** be considered to the Short Films for Children and Youth Competition (Monstrinha).

All the Portuguese films submitted to the international competition will **also** be considered to the national competition. This category will be exclusively available until January 10<sup>th</sup> 2021 after the closing of the submission for the international competition.

Each film can only be submitted once, in only one category.

By submitting several films, the applicant must complete a different entry form and authorization form for each film.

c) Rights

The films must be submitted by the distributor or rights holder.

The submission is only valid with the attachment of the authorization form, after being filled and signed. The authorization form must be signed and, in the case of school, producer or distributor, should also be stamped.

d) Materials

The following materials must be attached on the entry form:

- Screener link for viewing the film (and password, if needed)
- Short and long synopsis (maximum 100 and 300 characters);
- Director(s) picture in **JPG** or **PNG (300dpi)**;
- 3 film stills (**JPG** or **PNG, 300dpi**);
- Dialogue list in English (**SRT, TXT, RTF** or **DOCX**);
- Authorization form, after being filled and signed (**PDF** or **JPG**).

Exceptionally, if absolutely necessary, screener copies can also be sent in a physical format (Blu-ray, hard drive or USB-stick) to the address detailed on section 11, **after** notifying the organization to the e-mail [films@monstrafestival.com](mailto:films@monstrafestival.com). The shipping costs will be supported by the applicant. Screener copies in a physical format will **not** be returned and will be stored in the festival's archive, unless agreed otherwise.

## 5. SELECTION

### a) Selection Jury

The selection jury will choose, among the submitted films, the official selection for competition in the festival. The number of selected works will depend on the overall program. The jury can program the film in a category different from the one it was submitted on, as detailed on section 4. b). The jury can cancel any category available for submission and place the films in another category considered appropriate. The Jury decision is final and not appealable.

The festival's artistic director can select works submitted for competition for non-competitive sections.

### b) Selection notification

The applicant whose films are selected will be notified by e-mail after January 4<sup>th</sup> 2021. The organization will **only** notify the applicants with selected works. The official selection will be announced on the festival's website by February 2021.

### c) Official screenings

The applicant will be notified about the date of screening until the end of February 2021.

The competition jury will be appointed by the artistic director of the festival and will be composed by international professionals of animation, cinema, music and other arts. In absolutely no way will they be involved in any of the works submitted to competition. The jury members will be announced on the festival's website by February 2021.

During the festival, the jury will choose the winner films in each category. The Jury's decision regarding the awarded films will be final and not appealable.

The awarded films will be screened in a special screening dedicated to awarded films.

## 6. SENDING OF SCREENING COPIES

### a) Deadline

The official screening copies must be sent to the organization until **January 18<sup>th</sup> 2021**. The screening formats must fill the requirements detailed on section 3. b). The screening formats may depend on the equipment of each venue.

### b) Language

Films with dialogues, commentaries or text in a language other than English must have English subtitles included and its dialogue list in English or Portuguese must be sent in order to present the film with double subtitling (English and Portuguese) if necessary.

c) Dubbing

The films with dialogue selected to the Short Films for Children and Youth Competition (Monstrinha) may be dubbed into Portuguese, in order to match the target audience interpretation needs. The festival organization will confirm the need for dubbing when notifying the applicant about selection. If possible, the applicant should provide an audio track of the film with no dialogue. The dubbed version will be provided to the applicant and will only be screened after the approval.

d) Shipping

The shipping of copies in a physical format will be supported by the applicant and other instructions for shipping will be discussed separately with each applicant. The return of screening copies in a physical format will be supported by the organization, until a maximum of 30 (thirty) days after the ending of the festival, unless agreed otherwise.

e) Insurance

The organization is responsible for the storage and insurance of copies in a physical format **only** during the period in which the festival handles the copy. The applicant must inform the organization about the amount in € (euros) of the physical copy.

f) Storage of digital copies

After the official screening, the organization will store all the digital copies on the festival's archive, unless agreed otherwise. No public screening will be made after the festival without previous authorization from the director, distributor or rights holder.

## 7. INVITATION TO THE DIRECTORS

MONSTRA invites 1 (one) director per film to participate in the festival in order to present their film, ensuring at least 2 (two) nights **accommodation** in Lisbon, and **accreditation** for all the screenings and events of the festival. The director must be present in the screening of their film and participate in filmmaker / audience talks. In case the director comes to the festival and misses the presentation of their film with no justifiable reason, the organization reserves the right to not support the accommodation costs.

## 8. CATEGORIES AND AWARDS

### a) List of awards

#### Feature Film Competition

- Grand-Prix MONSTRA: Best feature film
- Jury Special Award
- Best Soundtrack
- Best Feature Film for Children and Youth

#### Short Film Competition

- Grand-Prix MONSTRA: Best short film
- Jury Special Award
- Best Portuguese Short Film
- Best Soundtrack
- Best Experimental Film

#### Student Short Film Competition

- Best Student Short Film
- Jury Special Award
- Best Portuguese Student Short Film
- Best Student Short Film – Jury Junior
- Best Portuguese Student Short Film – Jury Junior

#### Super Short Film

- Best Super Short Film
- Best Portuguese Super Short Film

#### Short Films for Children and Youth Competition (Monstrinha)

- Grand-Prix MONSTRINHA: Best short film for children and youth

In each category, the jury may apply as many honorable mentions as they decide.

In each category, except for the Super Short Film Competition, there will also be an Audience Award.

### b) Winners

In each competition, there is 1 (one) winner for each award. Only the honorable mentions can be attributed to more than 1 (one) film in each category. All awards will be given a trophy and / or a certificate. The jury may decide not to grant an award if they consider there is no candidate worth that award.

### c) Monetary Awards

The awards with a monetary prize will be announced on the festival's website in February 2021.

## 9. DECENTRALIZATION PROGRAMS

MONSTRA extends its activity of disseminating the animated film beyond the festival's dates, organizing non-commercial screenings in several cities. These programs include films screened during MONSTRA's 2021 edition, namely films in competition and awarded films, and they depend on requests made to the festival's organization by interested promoters and cultural entities. The applicants authorize the screening of their films in these decentralization programs, unless stated otherwise in the Authorization Form. The applicants will always be previously informed about the intention of the organization in including their film in these programs, as well as dates and venues of screening.

## 10. OTHER MATTERS

MONSTRA organization can always make exceptions in any of the matters detailed above, with no injury or favoritism of any applicant or film.

Matters not mentioned in these Regulations will be decided by the festival's organization.

By submitting a film, the applicant agrees with the present regulations.

## 11. IMPORTANT INFORMATION

### a) Address and contacts

MONSTRA | Lisbon Animation Festival  
Casa do Cinema  
Rua da Rosa, 277, 2  
1200-385, Lisbon  
Portugal

Submissions at [www.monstrafestival.com/submissions](http://www.monstrafestival.com/submissions).  
For other inquires and additional information: [films@monstrafestival.com](mailto:films@monstrafestival.com).

### b) Important dates

- June 15<sup>th</sup> 2020: Opening film submissions.
- October 4<sup>th</sup> 2020: Deadline for submitting to Short Films for Children and Youth Competition (Monstrinha).
- November 1<sup>st</sup> 2020: Deadline for submitting films for the international competition.
- January 4<sup>th</sup> 2021: Start of selection notifications for the international competition.
- January 10<sup>th</sup> 2021: Deadline for submitting films for the national competition.
- January 18<sup>th</sup> 2021: Deadline for sending the screening copies of the selected works in the international competition.
- February 1<sup>st</sup> 2021: Start of selection notifications for the national competition.
- February 15<sup>th</sup> 2021: Deadline for sending the screening copies of the selected works in the national competition.
- February 2021: Selected films, Jury members and Monetary prizes are announced on the festival's website.
- March 10<sup>th</sup> – 21<sup>th</sup> 2021: MONSTRA Festival.